



Healthy Start Coalition of Jefferson, Madison & Taylor Counties, Inc.

**Board of Directors Meeting
Monday, December 02, 2024, Noon**

Board Members Present: Linda Jones, Brenda Newman, Melissa Morgan, Tracy Gallon, and Brenda Carlton (via Zoom).

Staff Present: Donna Hagan-Executive Director, Tonya Bell, Cindy Hutto, Brandi Turner, Elizabeth Schmidt, Laura Blue and Tori Taylor.

- I.** **Call to Order:** Board President, Linda Jones, called the meeting to order.
- II.** **Consideration of September 9, 2024, minutes:** Brenda Newman made a motion to approve the minutes, and Melissa Morgan seconded the motion. Motion was approved.
- III.** **Review of Financial Statements, Quarter ended September 30, 2024 –** Donna provided an overview of the financial statements and facilitated a discussion of net assets as the barometer of the financial successes of the Coalition. There were no questions or concerns.
- IV.** **Healthy Start Program Update - Elizabeth Schmidt.**
 - a. Quality Improvement. She advised that Taylor County continues to have a Quality Improvement Plan in place to monitor their underperformance in administering EPDS. They are currently meeting their expectations for ASQs. They have improved their performance measures for the EPDS, but still remain at 73.3% of the required 80%.
 - b. Semi-Annual Site Visits scheduled for the following dates:
 - i. Dec 6th – Taylor County
 - ii. Dec 13th – Jefferson/Madison County
 - iii. Jan 10th – T.E.A.M. Dad
 - c. T.E.A.M. Dad:
 - i. 7 enrolled Dads, Short term goal to build caseload to 10 active fathers
 - ii. Expanding Outreach to targeted areas
 - iii. Trained in Motivational Interviewing
 - d. Bi lingual Services. Susie continues to successfully conduct CIR, Healthy Start, and Doula services. She has been able to close some clients and add new ones to once again cap her caseload. We are very proud of the work that Susie is doing in the Hispanic Community.
 - e. Moving Beyond Depression Launch: MBD has officially launched for clients in JMT’s service area. This is integral in the Coalition’s commitment to reducing toxic stress in women. MBD mental health counseling services is targeted at the specific issues faced by pregnant women. It also enables us to bring mental health access to the client instead of the other way around.

V. Healthy Families Program Update - Brandi Turner

a. Staff Updates. We are fully staffed. Our latest employee is Gena English, the newest home visitor who started on Nov. 7, 2024.

b. HF Seven Rivers Performance Measures (Quarterly). These measures have been met:

80% of families will enroll in the program prenatally or within the first three months after the birth of the focus child. N/D = 6/7 = 86%

90% of families are assessed within 30 days of enrollment. N/D = 8/8 = 100%

80% of participants that enroll prenatally will have the Edinburgh Postnatal Depression Scale administered to them at least once prenatally. N/D = 4/4 = 100%

85% of participants will have the subsequent interval of the HFPI administered to them according to the designated intervals for the tool. N/D = 9/9 = 100%

85% of focus children will be up to date with immunizations at 24 months of age. N/D = 3/3 = 100%

85% of focus children over 24 months old will have the most recent well-child checks according to the schedule. N/D = 1/1 = 100%

90% of focus children enrolled in the site six months or longer will be linked to a medical provider. N/D = 19/20 = 95%

90% of primary participants enrolled in the site six months or longer will be linked to a medical provider. N/D = 17/18 = 94%

80% of mothers enrolled in the project will not have a subsequent pregnancy within two years of the focus child's birth. N/D = 31/32 = 97%

c. HF Seven Rivers Performance Measures (Quarterly): These measures not yet met:

90% of participants will be administered the CHEERS Check-In Tool according to schedule. N/D = 4/7 = 57%

85% of participants will have the subsequent interval of the HFPI administered to them according to the designated intervals. N/D = 1 / 2 = 50%

90% of families will develop a Family Goal Plan with their home visitor within the first 90 days of enrollment. N/D = 6/7 = 86%

90% of Focus children will receive age-appropriate developmental screenings (ASQ-3) according to the schedule. N/D = 8/11 = 73%

90% of focus children will receive age appropriate social-emotional screenings (ASQ-SE:2) according to schedule. N/D = 6/7 = 86%

80% of focus children will be up to date with immunizations at 24 months of age. N/D = 2/3 = 67%

75% of participants will have received at least 75% of home visits according to the participant level. N/D = 16/22 = 73%

V. **The next Board Meeting is March 3, 2025.**

VI. **Executive Director’s Report** – Donna provided a quick update on post-hurricane recovery and services and highlighted the efforts of Tonya Bell, CCHW to serve the community quickly after the event with multiple outreaches. The Board was invited to participate in upcoming events for the Coalition, including the January 25th Baby Expo in Taylor County. FIMR was discussed at length, including the strategies and most recent update. Board members were encouraged to participate in the CAG meetings. Donna also recognized several staff members for years of service and requested a policy to provide length of service bonuses. Linda motioned to approve the length of service bonus, seconded by Brenda. Donna will develop a policy for the Board to review.

VII. **Adjourn** – Brenda moved to adjourn, seconded by Melissa, motion carried.

Minutes recorded by Laura Blue