



Healthy Start Coalition of Jefferson, Madison & Taylor Counties, Inc.

**Board of Directors Meeting
Monday, December 4, 2023, Noon
via ZOOM**

Board Members Present: Linda Jones, Brenda Newman, Brenda Carlton, Eddie Cullaro, Marlesa Wigfall, Kristy Anderson and Brenda Carlton.

Staff Present: Donna Hagan-Executive Director, Cindy Hutto, Brandi Turner, and Laura Blue. Our Auditor, Jeanette Edwards - CPA , was in the meeting as well.

- I.** **Call to Order:** Board President, Linda Jones called the meeting to order.
- II.** **Consideration of September 25, 2023, minutes:** Eddie Cullaro made a motion to approve the minutes and it was seconded by Brenda Carlton. Motion was approved.
- III.** **Consideration of June 30, 2023, Fiscal Audit presented by Jeanette Edwards, CPA:** Each page of the audit was discussed in detail with lengthy discussion on the use of Medicaid reserves, resulting in a significant reduction to Net Assets. The Coalition utilized reserves during FY 22/23 to help support program management for Healthy Families, to participate in the regional Connect project at Leon birthing facilities, and to expand some community education related to FIMR objectives, all of which were outside the budget. Brenda Newman motioned to approve the audit and it was seconded by Eddie Cullaro. Motion was approved.
- IV.** **Consideration of Increasing Health Insurance Reimbursement to \$450 per month (from \$350), regardless of enrollees:** Donna explained the need to increase the monthly reimbursement before the end of open enrollment in the Marketplace to provide additional funds for staff to increase health coverage for 2024. Eddie Cullaro motioned to approve the increase and it was seconded by Marlesa Wigfall. Motion was approved.
- V.** **Healthy Families Program Update BSR:** Brandi Turner.
 - a. **Biennial Service Review:** Our overall Program Acceptance Rate for FY 21/22 and FY 22/23 was 88.7 %. The measure requirement is 90%. There was a discrepancy between the Aggregate report for Screen/Referral Results and Screen/Referral Analysis Report. The Central Office has been notified.
 - b. **Performance Measures 1st Quarter 23/25:** We met all but two measures. Eighty-five percent of participants will have the base HFPI administered to them within the designated time period. One family was out of the service area and 3 were disconnected from the program when this tool was due. Ninety percent of families develop a Family Goal Plan with their home visitor within the first 90 days of enrollment. All 7 families were disconnected from the program when this tool was due. Tool due dates are still active when the participant is disconnected.

c. **QIP Update:** Four items were resolved.

VI. **The next Board Meeting is scheduled for March 4, 2024.**

Minutes recorded by Laura Blue