



*Healthy Start Coalition of Jefferson, Madison & Taylor Counties, Inc.*

**Board of Directors Meeting  
Monday, March 6, 2023, Noon  
In Person & ZOOM**

**Board Members Present:** Eddie Cullaro, Brenda Newman, Willie Ann Dickey, Margie Evans, Marlesa Wigfall, Linda Jones, and Kristy Anderson

Absent: Jana Grubbs and Brenda Carlton

**Staff Present:** Donna Hagan-Executive Director, Cindy Hutto, Brandi Turner, Lizz Schmidt, Tonya Bell and Laura Blue.

- I.** **Call to Order:** Board President Eddie Cullaro called the meeting to order and introductions were made around the room.
  
- II.** **Consideration of December 5, 2022 – minutes:** Willie Ann Dickey made a motion to approve the minutes and it was seconded by Kristy Anderson. Motion was approved.
  
- III.** **Healthy Start Program Update – Lizz Schmidt.**
  - a. **Connect Staff Changes:** All of the C&IR intakes for Connect are now being done by Sarah Bayes at the Taylor County Health Department; the contract with the CHD now covers all three counties as of 2/1/2023. Tonya Bell will remain as the backup for home visiting for High Risk clients.
  
  - b. **Care Coordinator Change in Taylor County:** Sarah Phillips, LPN has replaced Marlina Lopez and Madison has a vacancy and is currently hiring for a LPN.
  
- IV.** **Healthy Families Program Update – Brandi Turner.**
  - a. **Home Visitor Positions:** The bi-lingual position is still open. A promising candidate interviewed for this job last week.
  
  - b. **Contract:** A past employee has been rehired with a contract that ends June 30<sup>th</sup> to assist with enrollments and achieve capacity. She has been a great help as we have achieved minimum required capacity for the first time effective February 28, 2023.
  
  - c. **Climate & Cultural Action Plans:** Staff morale has gone down a bit due to turnover but we are boosting morale with regular staff meetings and recognition for jobs well done.
  
  - d. **Surveys:** A participant service survey was issued in late fall and we received 11 out of 36 surveys. Next year we hope to have surveys available electronically as well as manually. Out of the received surveys all but one said that were pleased with the services provided.
  
  - e. **SOAR ANALYSIS** has been submitted but not yet approved.

- V. Directors Update** –Donna provided a brief presentation to highlight the events and updates since the December Board meeting.
- a. FIMR –Members were given an overview of the FIMR process, technical assistance received from the Department and current status of implementation locally for the CRT and CAG.
  - b. Fatherhood Services –Training for service providers held 2/27 and 2/28, with more training planned the week of March 13<sup>th</sup> for data entry and referral processes. It is expected that the first ever Fatherhood services would be provided by the end of March. Members remarked on the historical significance of these services.
  - c. Other Updates – Donna commented on the HSMN Site Visit 2/13, noting that the expectation for a written report is expected in the next week and would be shared with the Board. Donna also recognized our new Certified Car Seat Technician, Tonya Bell and reported on two mini-grants.
- VII. Revised Coalition Budget** – Kristy Anderson made a motion to approve the budget and it was seconded by Willie Ann Dickey. Motion was approved.
- VIII. FIMR Community Action Group (CAG) Proposal** – Donna inquired with the Board if they would be open to participate in the Fetal Infant Mortality Review action group. It was motioned by Brenda Newman and seconded by Kristy Anderson. Motion was approved.
- IX. Consideration of Bloom Childcare - donation:** Brenda Newman made a motion to approve donations, not to exceed \$4,521.76, to Bloom Childcare and it was seconded by Willie Ann Dickey. Motion was approved.

There being no further business, Willie Ann Dickey motioned to adjourn, seconded by Kristy Anderson, meeting adjourned at 1:30 PM.

*Minutes recorded by Laura Blue*

