



*Healthy Start Coalition of Jefferson, Madison & Taylor Counties, Inc.*

**Board of Directors Meeting  
Monday, December 5, 2022, Noon  
In Person & ZOOM**

**Board Members Present:** Eddie Cullaro, Brenda Newman, Willie Ann Dickey, Marlesa Wigfall, Kristy Anderson, and Brenda Carlton

Absent: Linda Jones, Jana Grubbs, Margie Evans

**Staff Present:** Donna Hagan-Executive Director, Cindy Hutto, Brandi Turner, Lizz Schmidt, Tonya Bell and Laura Blue.

- I.** **Call to Order:** Board President Eddie Cullaro called the meeting to order and introductions were made around the room. Two new members of the Board, Kristy Anderson and Brenda Carlton, were welcomed.
- II.** **Consideration of FY 21/22 Fiscal Audit.** Jeanette Edwards, CPA, presented the Independent Auditor's Report. Brenda Newman made a motion to approve and it was seconded by Brenda Carlton. Motion was approved.
- III.** **Consideration of September 12, 2022 – minutes.** Willie Ann Dickey made a motion to approve the minutes and it was seconded by Brenda Newman. Motion was approved.
- I.** **Healthy Start Program Update – Lizz Schmidt.**
  - a. **Connect Referrals:** Lizz advised that Connect is getting more referrals from TMH, DCF, MCHS, and Managed Care Organizations. SOBRA (pregnancy Medicaid) no longer makes up the bulk of referrals.
  - b. **Quality Improvement Plan Update:** QIPs were done for Taylor as well as Jefferson/Madison County. All 3 counties have improved but they are still being monitored.
- II.** **Healthy Families Program Update – Brandi Turner.**
  - a. **Home Visitor Positions:** Nicole Brown was hired. The bi-linguist position is still open.
  - b. **22/23 Policy Revisions:** The revision has been turned in and is waiting on review.
  - c. **Case Capacity Requirements:** The program is now required to maintain 85% capacity, which is 41 of 48 funded families; the current caseload is in the upper 30's, so capacity is an issue. Referrals are open for all counties.
  - d. **Climate & Cultural Action Plans:** A recent staff and client survey suggests some areas of needed improvement.

- e. **HFF Annual QA Visit** – Brandi reported on the preliminary findings, including the need to address documentation, retention, and engagement. A full copy of the final report will be shared with the Board.

**III. Directors Update** – Donna gave a brief presentation on the role of the Board and the status of the Service Delivery Plan, including new initiatives Fatherhood Services and FIMR. Board members were encouraged to participate as Community Action Group members.

There being no further business, Eddie Cullaro motioned to adjourn, seconded by Brenda Carlton, meeting adjourned at 1:30 PM.

*Minutes recorded by Laura Blue*