



Healthy Start Coalition of Jefferson, Madison & Taylor Counties, Inc.

**Board of Directors Meeting
Monday, September 12, 2022, Noon
In Person & ZOOM**

Board Members Present: Eddie Cullaro Brenda Newman, Willie Ann Dickey, Jana Grubbs, and Linda Jones.

Absent: Marlesa Germain and Margie Evans.

Staff Present: Donna Hagan-Executive Director, Brandi Turner, Elizabeth Schmidt, and Laura Blue.

- I.** **Call to Order:** Board President Eddie Cullaro called the meeting to order and introductions were made around the room.
- II.** **Recognition of newest Board Member, Willie Ann Dickey, Jefferson County-** Donna provided a brief introduction and bio for Ms. Dickey, noting her 30+ years at Big Bend Transit and participation in all local Disadvantaged Transportation Boards, as well as her new appointment as School Board member in Jefferson County.
- III.** **Consideration of June 6, 2022 – minutes.** Janna Grubb made a motion to approve the minutes and it was seconded by Brenda Newman. Motion was approved.
- IV.** **Healthy Families Program Update – Brandi Turner.**
 - a. **Staff Changes:** Brandi advised that she and Tonya Cason have transitioned into their new positions effective July 1st. Brandi is the Program Manager, and Tonya Cason serves as the Supervisor.
 - b. **21/22 Performance Measures:** Situational capacities are a result of being short staffed right now. We are trying to hire a full-time Family Support Specialist, one staff member is working part-time, and another just went on maternity leave. Healthy Families Florida recently changed caseload capacity from 65 to 48 and we have to keep 41 active to maintain funding. We have scheduled training for engagement and retention issues.
 - c. **Quality Improvement Plan Update:** During our last audit this past February there were 5 items listed for Quality Improvement. As of August 21 there are only 2 left. The other three have been completed. The next QA visit is scheduled for mid-November.
- V.** **Healthy Start Program Update**
 - a. **FY22/22 Revenue Reconciliation:** Donna provided an update on the annual reconciliation for the Healthy Start providers. Taylor had a deficit spending of \$7806 which the Taylor Health Department covered with other funding. Madison had excess Medicaid revenues in the amount of \$14,645 for which they provided a 90-day spending plan. This reconciliation is in

sharp contrast to FY 20/21 for which there was excess Medicaid Revenue over \$100k for the counties combined. The Coalition cut contract caps for Medicaid in November 2021 to ensure this was not repeated.

- b. **Healthy Start Program Update:** Lizz Schmidt gave a presentation on the annual outcomes for Connect services and an illustration of birth outcomes for women who enroll early into services compared to those who receive care after 28 weeks. The outcomes are significantly better for women who enroll in Healthy Start early and receive the appropriate dosage of services. Lizz concluded by providing a brief update on the Quality Improvement Plans of the County Health Departments.

VI. Review of Draft Financial Statements for fiscal year ended June 30, 200 Review of March 28, 2022. Donna noted that these are the same statements that was sent to the Auditor. Donna briefly reviewed the statement of financial position, noting that the reserves for services is now \$219,819.54 as an additional \$70,000.00 was added to the reserves from FY 21/22 Medicaid earnings. This keeps the services whole at the provider level should there be a decrease in funding.

VII. Directors Update/Board Training

- a. Audit, All Information Furnished to Auditor 8/22/22
- b. Board Vacancies – there are now two in Taylor County; Dr. Willie Anderson has resigned from the Board since he has relocated to Leon County.
- c. Service Delivery Planning Update – Donna reported out a well-attended Service Delivery Planning meeting on 8/25 in which the members compared the Coalition’s plan with those of the local Health Equity teams to ensure there was no duplication of effort. Margie Evans represented the Board at that meeting.
- d. DOH Contract Changes FY22/23 –Donna noted two important changes for FY 22/23, including required participation in a regional Fetal and Infant Mortality Review (FIMR) project, and providing services to fathers effective 10/1/22. Provider contract amendments are being prepared to incorporate the changes.
- e. Next Board meeting is on December 5, 2022.

There being no further business, Linda Jones motioned to adjourn, seconded by Willie Ann Dickey, meeting adjourned at 1:00 PM.

Minutes recorded by Laura Blue

Next meeting is scheduled for September 12, 2022.

There being no further business, Linda Jones motioned to adjourn, seconded by Brenda Newman, meeting adjourned.

Minutes recorded by Laura Blue