



Healthy Start Coalition of Jefferson, Madison & Taylor Counties, Inc.

Board of Directors Meeting
Monday, December 5, 2016 5:00pm
Healthy Start Coalition Office, Greenville, FL

Board Members Present: Lucile Day, Bonnie Webb, Gladys Roann-Watson, Ernest Bruton and Lynn Elliott

Board Members Absent: Nichole Wilder, Tomica King and Eric Scott

Board Members Proxy Received: Nichole Wilder

Staff and Guests Present: Donna Hagan-Executive Director, Cindy Hutto-Business Manager and Candida Akins-Family Assessment Worker, Jeanette Edwards-CPA via telephone

I. Call to Order and Introductions: Gladys Roann-Watson called the meeting to order.

II. Review of Audited Financial Statements for fiscal year ended June 30, 2016: Jeanette Edwards, CPA went over the audit, total assets increased as did expenses due to the Healthy Families Program. The Coalition exceeded their required match on contracts and Ms. Edwards stated there were no recommendations or issues. Ms. Edwards commended the Coalition on a very clean audit. Lucile Day motioned to accept and approve the audited financial statements, seconded by Lynn Elliott, motion carried.

III. Healthy Families Update: Donna provided maltreatment data, indicating the Healthy Families Seven River program effective and everything is going very well. Donna introduced Candida Akins to the Board, Candida is the new Family Assessment Worker and CI&R Coordinator.

IV. Consideration of September 12, 2016 minutes: Bonnie Webb motioned to approve the minutes of the September 12th meeting, seconded by Ernest Bruton, motion carried.

V. Board Training:

- a) Healthy Start Re-Design
- b) MIECHV CI&R
- c) PAT Quality Endorsement and Improvement Process

Donna Hagan gave a presentation to the Board updating them on the Healthy Start Re-Design, MIECHV CI&R and the Parents as Teachers Quality Endorsement and Improvement Process.

There being no further business, Ernest Bruton motioned to adjourn, seconded by Lynn Elliott and meeting was adjourned at 6:00pm. *Minutes recorded by Cindy Hutto*